

University of West Georgia
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ROBIN C SMITH

EDUCATION **BACHELOR OF BUSINESS ADMINISTRATION, ADMINISTRATIVE SYSTEMS**
University of West Georgia, 1988

EXPERIENCE **DEPARTMENTAL ASSOCIATE, USG ECORE**
September 2012 – Present

- Assist eCore Administration
- Serve as the liaison between students, faculty and administration
- USG eCore Student Success Team
- Coordinate mailings for Certificate Program

TRAINING

- SEADS Training – System for Online At-Risk Students
- University of West Georgia Excel Course Certificate
- Darkness to Light Stewards of Children Training 2013

ORGANIZATIONS

- Live Art - 2014-present
- Magnolia Ball Committee - 1995-present
- Talbots Advisory Board 2015
